

eMorph kick-off meeting - 16th/17th February 2009

Written by

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eMorph kick-off meeting

Genova 16th-17th, February 2009 RBCS Meeting room, 4th Floor
Italian Institute of Technology
Via Morego 30, Genova (ITALY)

Participants:

IIT: C. Bartolozzi, M. Izzo
UZH: G. Indiveri
ARC: M. Litzenberger, M. Hofstätter
UNIGE: G. Metta

Agenda:

Monday, Feb 16th, 2009

- 13.00 – 14.00 welcome lunch
- 14.00 – 14.15 introduction and overview of the eMorph project (C. Bartolozzi)
- 14.15 – 16.15 short partner presentation and outline of workplan (WP leaders)
- 14.15 – 14.45 WP1 (G. Indiveri, C. Bartolozzi)
- 14.45 – 15.15 WP2 (M. Litzenberger)
- 15.15 – 15.45 WP3 (G. Metta)
- 15.45 – 16.15 WP4 (C. Bartolozzi, G. Metta)
- 16.15 – 16.35 coffee break
- 16.35 – 17.15 financial/legal/management matters (C. Bartolozzi)
- 17.15 – 19.30 detailed planning of 1st year
- WP1 (G. Indiveri with contributions from all partners)
- WP2 (M. Litzenberger with contributions from all partners)
- WP3 (G. Metta with contributions from all partners)
- WP4 (C. Bartolozzi with contributions from all partners)
- 20.30 dinner

Tuesday, Feb 17th, 2009

8.30 – 10.00 detailed planning of 1st year (cont'd if needed)
specific technical discussions
planning of joint activities (e.g. recruitment, exchange visits, next project meetings, conferences attendance)
planning of short term activities for setting up demos at the CNE workshop.

10.00 – 10.15 coffee break

10.15 – 11.15 visit to IIT facilities

Short partner presentation is intended as a quick presentation of each partner's background and achievements that are relevant to the project.

Outline of workplan is intended to summarize for each WP, task by task, the objectives, the general issues related to project implementation (i.e. protocols, hardware and software platforms, technical approaches, etc), the specific role of each partner, and the Consortium's existing background.

Detailed planning of 1st year is intended as an around-the-table discussion led by each WP leader and with active participation of all participants to plan in more detail the activities will be carried out during the 1st year (e.g. experiments, exchange visits, etc), with specific reference to the milestones and to the expected deliverables. A major objective of this discussion is the definition of protocols and standards for each component finalized to the system integration.

Each partner is kindly asked to provide:

1. WP leaders: One slide on partner background, a few slides to illustrate WP, both in general (Outline of workplan, objectives and state-of-the art) and 1st year (Detailed planning)
2. WP contributors: 1-2 slides on each task you are involved in, both in general (Outline of workplan) and 1st year (Detailed planning). Please discuss in advance with your WP leader.